Board of Fire Commissioners

Regular Meeting Minutes
September 1, 2026

Clark County Fire District 5
11606 NE 66th Street, Suite 103
Vancouver, WA 98662

Call Meeting to Order

Chair Lyons called the meeting to order at 5:30 p.m. Commissioner Gibson was in attendance. Commissioner Rhine attended the meeting via telephone. Also present at the meeting were District Administrator Jennifer Bethke, VFD Chief Drake and Deputy Administrator Chris Cohen.

Approval of Minutes

Commissioner Rhine motioned to approve the August 18, 2026 regular meeting minutes. Commissioner Gibson seconded the motion. All were in favor. The motion passed.

Chief's Report

City Council Meeting – Chief Drake reported that he presented at the August 24, 2026, City Council meeting on the proposed seven administrative support staff positions and related expenses that District 5 agreed to fund through 12/31/29. He felt Council members took the information well for the most part. Commissioner Lyons attended the presentation and said one council member posed the question, what happens to those positions at the end of 2029?

Training Tower – Chief Drake expressed his desire for a new six-story modular fire training tower at a cost of $2.8-$3.25 million. He explained why this type of tower would be more beneficial because it is mobile if needed to be moved. There was a brief discussion on whether District 5 would agree to funding this purchase. The Board indicated they were amenable to the endeavor.

Citizens' Communications

None.

Consent Agenda

Commissioner Gibson moved to approve items A through C as submitted. The Board asked for clarification of several items on the consent agenda. Administrator Bethke answered their questions. Commissioner Rhine seconded the motion. All were in favor. The motion passed.

The consent agenda included the following items:

A. Commissioners' Fund 6209	$	25,014.55
B. Commissioners' Fund 6209	$	38,501.42
C. Payroll Transmittal – August 1 to 15, 2026	$	28,885.7

Secretary's Report

A. **Kitchen Remodel –** There was a brief discussion about the kitchen remodel set to take place during the month of September. Administrator Bethke explained the need for the remodel and the costs that will be incurred.

Board Communications

A. **2024-2025 Washington State Audit** – Administrator Bethke informed the Board of the Washington State's Audit of District 5 set to begin September 21, 2026.

B. **Region 8 meeting** – Administrator Bethke informed the Board of the upcoming Region 8 meeting on Tuesday, October 6, 2026. Administrator Bethke informed the Board that October 6 is the same day as the CCFD5 Board meeting. The Commissioners agreed to continue to have our Board meeting and not attend the Region 8 meeting.

Old Business

None.

New Business

A. **Chief Nohr Impact Fees Presentation** – At the Board's request, Chief Nohr gave a presentation on the Fire Impact Fee collections and their effects on the District. He explained how these funds can help offset costs for future capital purchases.

B. **Notice of Public Hearing Clark County Council Impact Fees Tuesday, September 15, 2026 at 6 p.m.** – Administrator Bethke informed the Board of the upcoming Clark County Council hearing that will address Fire Impact Fees.

FIRE DISTRICT 5
CLARK COUNTY

Adjournment

The next Regular Meeting is scheduled for Tuesday, September 15, 2026 at 5:30 p.m.

Chair Lyons adjourned at 6:12 p.m.

Sincerely,

Chair

Commissioner

Secretary to the Board

Commissioner