



Board of Fire Commissioners

Regular Meeting Minutes January 6, 2026

**Clark County Fire District 5
11606 NE 66th Street, Suite 103
Vancouver, WA 98662**

Call Meeting to Order

Chair Lyons called the meeting to order at 5:30 p.m. Commissioner Gibson and Commissioner Rhine were in attendance. Also present at the meeting were District Administrator Jennifer Bethke, VFD Chief Drake, Deputy Chief Leek and Deputy Administrator Chris Cohen.

Approval of Minutes

Commissioner Lyons motioned to approve the December 2, 2025 regular meeting minutes as submitted. Commissioner Gibson seconded the motion. All were in favor. The motion passed.

Chief's Report

VFD Chief Drake Introduction – Chief Drake introduced himself as the new Chief of the Vancouver Fire Department to the Board.

Station 8 Planning – Deputy Chief Leek presented the Board with a proposed design plan of the projected remodel of Station 8.

Fire Academy – The upcoming Fire Academy in February is expected to have 22 recruits.



Citizens' Communications

None.

Consent Agenda

Commissioner Rhine moved to approve items A through E as submitted. Commissioner Gibson seconded the motion. All were in favor. The motion passed.

The consent agenda included the following items:

A. Commissioners' Fund 6209	\$	4,347.94
B. Commissioners' Fund 6209	\$	8,071.40
C. Payroll Transmittal – November 16 to 30, 2025	\$	28,199.66
D. Payroll Transmittal – November 16 to 30, 2025	\$	35,503.60
E. Sales Refunds – November 2025	\$	8,55.72

Secretary's Report

A. **Classes Taught – December 2025** - Provided to the Board for informational purposes.

Board Communications

Street Access Concerns – Commissioner Gibson informed the Board that he was contacted by Jan Kelly from the nonprofit organization Friends of Central Vancouver. Commissioner Gibson relayed Ms. Kelly's concern regarding the width of streets. The narrow streets have the potential to restrict access for emergency vehicles. Commissioner Gibson said he will attend their January 17th meeting and report back at a future Board Meeting.

Old Business

None.

New Business

A. **Resolution 26-01-01 Surplus Property**

Commissioner Rhine moved to adopt resolution 26-01-01 Surplus Property. Commissioner Gibson seconded the motions. All were in favor. The motion passed.



At 5:42 p.m., the Board deviated from the regular meeting agenda to enter into an informal discussion with guests from Clark County Fire District 6 and Local 452. The new VFD Fire Chief, John Drake, went into some detail of his tenure at LA Fire Department and the innerworkings of LA fire.

Chair Lyons resumed the regular meeting and District business at 6:38 p.m.

Executive Session

At 6:40 p.m. Chair Lyons requested to move to Executive Session to discuss employee performance for 10 minutes. The executive session will be until 6:50 p.m.

At 6:50 p.m. Chair Lyons extended the Executive Session for 10 minutes, until 7:00 p.m.

At 7:00 p.m. Chair Lyons extended the Executive Session for 30 minutes, until 7:30 p.m.

At 7:30 p.m. Chair Lyons moved the meeting back to regular session.

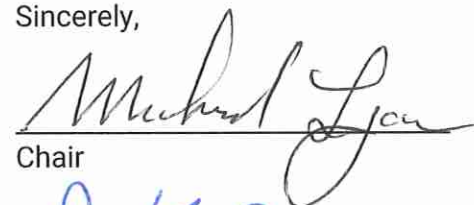
No official board action was taken following the Executive session.

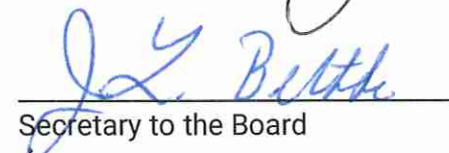
Adjournment

The next Regular Meeting is scheduled for Tuesday, January 20, 2026 at 5:30 pm.

Chair Lyons adjourned at 7:30 pm.

Sincerely,


Chair


Secretary to the Board


Commissioner


Commissioner