



Board of Fire Commissioners

**Regular Meeting Minutes
October 1, 2024**

**Clark County Fire District 5
11606 NE 66th Street, Suite 103
Vancouver, WA 98662**

Call Meeting to Order

Chair Gibson called the meeting to order at 5:32 p.m. Commissioner Rhine and Commissioner Lyons were in attendance. Also present at the meeting were District Administrator Jennifer Bethke and Deputy Administrator Chris Cohen.

Approval of Minutes

Commissioner Rhine motioned to approve the September 3, 2024 regular meeting minutes as submitted. Commissioner Lyons seconded the motion. All were in favor. The motion passed.

Chief's Report

None.

Citizens' Communications

None.

Consent Agenda

Commissioner Rhine moved to approve items A through G as submitted. Commissioner Lyons seconded the motion. All were in favor. The motion passed.

The consent agenda included the following items:

A. Commissioners' Fund 6209	\$	1,714.22
B. Commissioners' Fund 6209	\$	60,554.41
C. Commissioners' Fund 6209	\$	3,870.16
D. Commissioners' Fund 6209	\$	22,114.73
E. Payroll Transmittal – August 16 to 31, 2024	\$	29,750.49
F. Payroll Transmittal – September 1 to 15, 2024	\$	29,310.44
G. Sales Refunds – August & September 2024	\$	1,994.31



Secretary's Report

A. Classes Taught - September 2024 - Provided to the Board for informational purposes.

Board Communications

Road Maintenance – As directed, Administrator Bethke updated the Board on her findings regarding the upcoming road maintenance on NE 66th Street. Administrator Bethke contacted the District's attorney and was able to get a copy of the original contract from the purchase of the property. There is a road maintenance agreement that all owners share in the cost of maintaining NE 66th Street based on each businesses lot square footage, which the District's percentage is only 8.6% of the total cost.

Budget Discussion – The Board discussed upcoming and current budget issues. The Board agreed to continue discussions at future meetings regarding options for sites for a new fire station. The Board will speak with Chief Blue regarding this at a future meeting.

CRESA - The Board expressed a desire to discuss CRESA issues with Chief Blue at a future meeting. They want to gain a better understanding of the district's relationship with CRESA and how this relationship might alter in the future.

70TH Anniversary Challenge Coin – The Board directed Deputy Administrator Cohen to research options for a possible challenge coin to commemorate the District's 70th anniversary.

Old Business

None.

New Business

None.

Adjournment

The next Regular Meeting is scheduled for Tuesday, October 15, 2024 at 5:30 pm.

Chair Gibson adjourned at 6:27 pm.

Sincerely,

A handwritten signature in blue ink, appearing to read "Gibson", is written over a horizontal line.

Chair

A handwritten signature in blue ink, appearing to read "Bethke", is written over a horizontal line.

Secretary to the Board

A handwritten signature in blue ink, appearing to read "Roy L. Rhoads", is written over a horizontal line.

Commissioner

A handwritten signature in blue ink, appearing to read "Michael G. Jones", is written over a horizontal line.

Commissioner