CLARK COUNTY

Board of Fire Commissioners

Regular Meeting Minutes
September 3, 2024

Clark County Fire District 5
11606 NE 66th Street, Suite 103
Vancouver, WA 98662

Call Meeting to Order

Chair Gibson called the meeting to order at 5:33 p.m. Commissioner Rhine and Commissioner Lyons were in attendance. Also present at the meeting were District Administrator Jennifer Bethke, VFD Chief Brennan Blue and Deputy Administrator Chris Cohen.

Approval of Minutes

Commissioner Rhine motioned to approve the August 6, 2024 regular meeting minutes as submitted. Commissioner Lyons seconded the motion. All were in favor. The motion passed.

Chief's Report

A. **Wildland Urban Interface Training** – Chief Blue thanked the Board for approving funding for the Wildland Urban Interface Training. He reported that the training was a success and invaluable to the department. The Chief also mentioned that it was an eye-opening experience for those who attended based on new tactics never before used. He plans to maintain the relationship with the trainers and continue with future training.

B. **Contingency Ambulance** – Chief Blue met with Administrator Bethke to discuss the need for a contingency ambulance as requested by the Board. The Board and Chief Blue briefly discussed the history of the relationship with local EMS providers. Chief Blue reported that a dedicated ambulance is assigned to every fire related scene and that injured line personnel would be transported more efficiently in onscene vehicle.

C. **VFD Budget Cut Discussion and Evaluation of CRESA** – The Board discussed upcoming budget cut challenges with Chief Blue. The Chief assured the Board that line personnel positions will not be part of budget cuts. He reported that a meeting is planned to evaluate the City's relationship with CRESA and an external assessment enterprise will evaluate the effectiveness and proficiency in which CRESA functions.

Citizens' Communications

None.

Consent Agenda

Commissioner Rhine moved to approve items A through F as submitted. Commissioner Lyons seconded the motion. All were in favor. The motion passed.

The consent agenda included the following items:

A. Commissioners' Fund 6209	$	44,218.80
B. Commissioners' Fund 6209	$	4,756.81
C. Commissioners' Fund 6209	$	2,381,635.00
D. Commissioners' Fund 6209	$	134,723.92
E. Payroll Transmittal – July 16 to 31, 2024	$	32,762.88
F. Payroll Transmittal – August 1 to 15, 2024	$	32,594.50

Secretary's Report

A. **Commissioners' Fund Financials – July 2024** - Provided to the Board for informational purposes.

B. **Classes Taught -August 2024** - Provided to the Board for informational purposes.

Board Communications

Advertising – Commissioner Rhine asked about the District's efforts to promote the training available at the training center. Administrator Bethke stated that they have made several attempts to connect with the local community. The District's website has been optimized for better searchability and effectiveness on the internet. The ALS/BLS Coordinator has also taken steps to raise awareness of those programs, including creating a trifold flyer and advertising at local movie theaters. The Board discussed additional advertising ideas for the future.

Road Maintenance – Administrator Bethke informed the Board on the upcoming maintenance on NE 66th Street, which runs in front of the District building. Pro Property Services, the owners of the road, have contacted the District and other local business owners and are requesting payment for a portion of the service. The District has asked for documentation supporting this agreement from Pro Property Services and is currently awaiting a response. The Board has directed Administrator Bethke to research any historical documents that might support this request.

Old Business

None.

New Business

None.

Adjournment

The next Regular Meeting is scheduled for Tuesday, September 17, 2024 at 5:30 pm.

Chair Gibson adjourned at 6:56 pm.

Sincerely,

_____
Chair

_____
Commissioner

_____
Secretary to the Board

_____
Commissioner