



Board of Fire Commissioners

Regular Meeting Minutes July 5, 2023

Clark County Fire District 5
11606 NE 66th Street, Suite 103
Vancouver, WA 98662

Call Meeting to Order

Chair Lyons called the meeting to order at 5:30 p.m. Commissioner Rhine and Commissioner Gibson were in attendance. Also present at the meeting were District Administrator Jennifer Bethke, VFD Chief Blue and Deputy Administrator Chris Cohen.

Approval of Minutes

Commissioner Gibson motioned to approve the June 20, 2023 regular meeting minutes as submitted. Commissioner Rhine seconded the motion. All were in favor. The motion passed.

Chief's Report

- A. **Independence Day** – Chief Blue reported on the uptick in call volume over the 4th of July holiday. This year VFD received roughly over twice the amount reported from previous years.
- B. **Fire Marshalls** – There was a discussion regarding the County's involvement in Fire Marshall services and the extent to which fire inspections are occurring. Chief Blue will inform the board of future discussions with Clark County and COV.

Citizens' Communications

None.



Consent Agenda

Chair Lyons and Commissioner Rhine had questions regarding some items on the consent agenda. Administrator Bethke responded to each inquiry and the Board was satisfied with her explanations. Commissioner Rhine moved to approve items A through F as submitted. Commissioner Gibson seconded the motion. All were in favor. The motion passed.

The consent agenda included the following items:

A. Commissioners' Fund 6209	\$	10,984.77
B. Commissioners' Fund 6209	\$	17,144.15
C. Commissioners' Fund 6209	\$	3,718.69
D. Commissioners' Fund 6209	\$	7,799,986.00
E. Commissioners' Fund 6209	\$	13,138.32
F. Payroll Transmittal – June 1 to 15, 2023	\$	27,367.59

Secretary's Report

A. None.

Board Communications

- A. **Co-branding** – Chair Lyons inquired to the Chief on the progress of the co-branding agreement on apparatus that was previously established. The City and District agreed to display all apparatus with cobranding logos. Chair Lyons noted that several engines/trucks had not yet been completed. Chief Blue acknowledged this concern and indicated that the issue will be resolved.
- B. **2023 WFCFA Conference** – Commissioner Rhine inquired why the Commissioners' and District Administrator's lodging are not reserved at the Tulalip Resort for this year's conference. Neither the District Administrator nor Management Analyst received the usual conference email notifications. Board members are on the WFCFA waitlist for any availability at Tulalip Resort. Currently, all are booked at a hotel off site. Administrator Bethke will keep the board apprised of the situation.

Old Business

- A. **Commemorative Uniform Shirt** – The Board continued the discussion of creating a commemorative uniform shirt for CCFD5's 70th anniversary in 2024.



New Business

A. Resolution 23-07-1 Surplus 2000 Ford Ambulance.

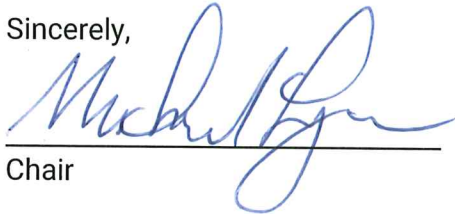
Commissioner Rhine moved to adopt resolution 23-07-1. Commissioner Gibson seconded the motion. All were in favor. The motion passed.

Adjournment

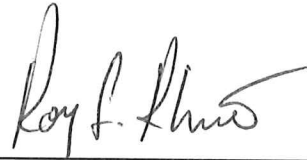
The next Regular Meeting is scheduled for Tuesday, August 1, 2023 at 5:30 pm.

Commissioner Lyons adjourned at 6:03 pm.

Sincerely,



Chair



Commissioner



Secretary to the Board



Commissioner