



Board of Fire Commissioners

Special Meeting Minutes August 8, 2023

Clark County Fire District 5
11606 NE 66th Street, Suite 103
Vancouver, WA 98662

Call Meeting to Order

Chair Lyons called the meeting to order at 5:30 p.m. Commissioner Rhine and Commissioner Gibson were in attendance. Also present at the meeting were District Administrator Jennifer Bethke, VFD Deputy Chief Hebert and Deputy Administrator Chris Cohen.

Approval of Minutes

Commissioner Rhine motioned to approve the July 5, 2023 regular meeting minutes as submitted. Commissioner Gibson seconded the motion. All were in favor. The motion passed.

Chief's Report

- A. **Engineer Position** – Deputy Chief Hebert reported that VFD elected to create a promoted engineer position, which up until now has not been in place. The engineers will be responsible for driving, pump operations and maintaining the stations engines. There will be 56 engineer positions starting January 2024. There has been quite a bit of interest for positions within the department.

Citizens' Communications

None.



Consent Agenda

Chair Lyons and Commissioner Rhine had questions regarding some items on the consent agenda. Administrator Bethke responded to each inquiry and the Board was satisfied with her explanations. Commissioner Gibson moved to approve items A through H as submitted. Commissioner Rhine seconded the motion. All were in favor. The motion passed.

The consent agenda included the following items:

A. Commissioners' Fund 6209	\$	2,896.37
B. Commissioners' Fund 6209	\$	31,240.92
C. Commissioners' Fund 6209	\$	4,214.40
D. Commissioners' Fund 6209	\$	3,966.13
E. Commissioners' Fund 6209	\$	2,344,313.00
F. Payroll Transmittal – June 16 to 30, 2023	\$	30,318.73
G. Payroll Transmittal – July 1 to 15, 2023	\$	26,316.29
H. Sales Refunds – June & July 2023	\$	3,900.64

Secretary's Report

- A. **Commissioners' Fund Financials-June 2023** - Provided to the Board for informational purposes.
- B. **Classes Taught-July 2023** - Provided to the Board for informational purposes.
- C. **Surplus** – Administrator Bethke reported that two vehicles were surplus and cleared from behind the facility.

Board Communications

- A. **Fireworks Ban** – Chair Lyons opened a discussion regarding fireworks safety in the County. The intent of the discussion was to gauge the Board's stance toward the ban of fireworks in the County.
- B. **Level Zero Discussion** – Commissioner Rhine inquired about the Department's response in an AMR Level Zero situation. Chief Hebert and the Board discussed different options for responding to a scenario in which a firefighter requires rapid transportation to medical facilities and no transporting ambulance is readily available.
- C. **Future Station Needs** – Commissioner Rhine recommended the Board consider the possible need to build new fire stations in the future. This was based on the high call volume and population growth in areas that are currently being served.



Old Business

None

New Business

None

Adjournment

The next Regular Meeting is scheduled for Tuesday, August 15, 2023 at 5:30 pm.


Commissioner Lyons adjourned at 6:30 pm.

Sincerely,


Chair


Commissioner


Secretary to the Board


Commissioner