



## Board of Fire Commissioners

### Regular Meeting Minutes May 3, 2022

Clark County Fire District 5  
11606 NE 66th Street, Suite 103  
Vancouver, WA 98662

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#### **Call Meeting to Order**

Chair Rhine called the virtual meeting to order at 5:30 p.m. Commissioners Lyons and Gibson were in attendance. Also present at the meeting were District Administrator Jennifer Bethke, VFD Chiefs Brennan Blue and Nathan Leek. Riza Russum recorded meeting minutes. Public invited to the meeting at:

<https://us02web.zoom.us/j/87906713752?pwd=RFo1eEE4RlFjaTlGbG4xc0ZJaFdndz09>

Meeting ID: 879 0671 3752  
Passcode: 127764

#### **Approval of Minutes**

Commissioner Lyons motioned to approve the April 5, 2022 regular meeting minutes as submitted. Commissioner Gibson seconded the motion. All were in favor. The motion passed.

#### **Chief's Report**

**A. Station 11 Update** – Chief Blue introduced Nathan Leek, Deputy Chief of Support Services & Strategic Planning. Chief Leek made a visual presentation to the Board on the construction progress of Station 11. He spoke of the construction schedule, supply chain issues, building and apparatus budgets. It is on track for occupancy in October 2022.

Commissioner Rhine asked if the year-to-date expenses are meeting the estimates. Chief Leek affirmed. Chief Blue added Station 11 is the third station built out of the same blueprint. They were able to work out the challenges from Stations 1 & 2, and many details have been refined. Commissioner Rhine commended VFD staff for finding improvements after each build.

The Board thanked Deputy Chief Nathan Leek for his attendance and his report.



**B. Co-Branding** – Commissioner Rhine spoke of the Board’s concern about the co-branding design displayed on some VFD apparatus. Chief Blue is comfortable with the current design as originally agreed upon in previous discussions but is amenable to further discussions in the future. To begin with, the co-brand will be displayed on apparatus at Stations 4, 5, 7, 10 and 11. Commissioner Lyons shared a photo of a VFD apparatus displaying “Partnering with Fire District 5.”

Commissioner Rhine thanked Chief Blue for addressing the concern.

### **Citizens’ Communications**

None.

### **Consent Agenda**

Commissioner Lyons moved to approve items A through G as submitted. Commissioner Gibson seconded the motion. All were in favor. The motion passed.

The consent agenda included the following item:

A. Commissioners’ Fund 6209	\$	9,424.30
B. Commissioners’ Fund 6209	\$	17,513.68
C. Commissioners’ Fund 6209	\$	11,901.89
D. Commissioners’ Fund 6209	\$	5,309.86
E. Payroll Transmittal – March 16 to 31, 2022	\$	23,077.40
F. Sales Refunds – April 2022	\$	6,321.84
G. Contractual Transfer to Fund 151	\$	5,721,436.00

### **Communications**

**Clark County Safety Sales Tax** - Commissioner Rhine brought up Clark County Commissioners taking up the issue of the Safety Sales Tax for CCSO (Clark County Sheriff’s Office) body cams. Administrator Bethke gave public comment on the Clark County Council Meeting website for the May 3, 2022 meeting. The Council chose to include the Safety Sales Tax on the August 2 ballot. Commissioner Rhine clarified the Fire District 5 Board is not contesting the ballot content, but questioning the timing of the August 2 ballot, as it may conflict with other community requests.



**Secretary's Report**

- A. **Commissioners' Fund Financials – March 2022** – Provided to the Board for informational purposes.
- B. **Classes Taught – March 2022**– Provided to the Board for informational purposes.

**Old Business**

A. **Fallen Trees** – The fallen trees on District 5 property were cut up to fire log-sized pieces. The stumps on the ground will be removed by the lawn maintenance service. Administrator Bethke will contact an arborist for a free assessment on the remaining trees. Commissioner Rhine and Administrator Bethke agreed on making sure MRSC (Municipal Research and Services Center of Washington) guidelines are followed.

Commissioner Gibson commented it could be better to not replant if the ground is water laden.

B. **Deputy Administrator Position** - Commissioner Rhine asked about the progress on the recruitment process for the Deputy position. Administrator Bethke talked about revamping and refreshing the job description then reposting in various job recruitment sites. Xenium HR Services firm is also struggling with finding candidates for their in-house positions. Commissioner Gibson added the City of Vancouver interviewed two candidates for the Deputy Finance Director Position and will be recruiting for more applicants.

Commissioners Rhine and Gibson suggested ESCI (Emergency Services Consulting International) could know of recruitment resources. Administrator Bethke will reach out to them.

**New Business**


None

**Adjournment**

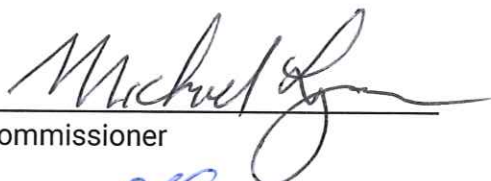
The next Regular Meeting is scheduled for Tuesday, May 17, 2022 at 5:30 pm.

Commissioner Rhine adjourned at 6:06 p.m.

Sincerely,

  
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Chair

  
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Commissioner

  
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Secretary to the Board

  
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Commissioner