



Board of Fire Commissioners

Regular Meeting Minutes December 7, 2021

Clark County Fire District 5
11606 NE 66th Street, Suite 103
Vancouver, WA 98662

Call Meeting to Order

Chair Gibson called the virtual meeting to order at 5:32 p.m. Commissioners Lyons and Rhine were present. Also present at the meeting were District Administrator Jennifer Bethke, VFD Chief Brennan Blue, IAFF Local 452 Representatives Judson McCauley and Sam Harrison, Liz Loomis and AJ Chippendale of Liz Loomis Public Affairs. Riza Russum recorded meeting minutes. Public invited to the meeting at:

<https://us02web.zoom.us/j/81272627340?pwd=QmdQL3QvcG5NamsrSGIxWUViVFViZz09>
Meeting ID: 812 7262 7340
Passcode: 993333

Approval of Minutes

Commissioner Rhine motioned to approve the November 16, 2021 regular meeting minutes as submitted. Commissioner Lyons seconded the motion. All were in favor. The motion passed.

Chief's Report

A. Levy lid lift – Chief Blue reported the Vancouver City Council voted and signed the resolution to include the levy lid lift on the ballot in the February 2022 special election. The \$0.50 is entirely for fire service enhancements.

New Business

A. Presentation for Levy lid lift – Administrator Bethke introduced Liz Loomis of Liz Loomis Public Affairs to provide lid lift information to the Board. Liz Loomis and AJ Chippendale presented LLPA's professional background and described the services they have provided for other cities, public hospitals, parks, and fire districts. She proposed some ideas to communicate and educate the Fire District 5 community. The Board thanked Liz Loomis & AJ Chippendale for attending the meeting.

The Board unanimously agreed to contract with Liz Loomis as a consultant and directed Administrator Bethke to move forward with this process.

Citizens' Communications

None.



Consent Agenda

Commissioner Rhine moved to approve items A through G as submitted. Commissioner Lyons seconded the motion. All were in favor. The motion passed.

The consent agenda included the following item:

A. Commissioners' Fund 6209 to VFD 2021 Exhibit C	\$	39,711.45
B. Commissioners' Fund 6209 to VFD 2021 2 nd Installment	\$	5,374,618.50
C. Commissioners' Fund	\$	9,822.66
D. Commissioners' Fund	\$	20,836.52
E. Payroll Transmittal – October 16 to 31, 2021	\$	25,699.59
F. Payroll Transmittal – November 1 to 15, 2021	\$	27,613.95
G. Sales Refunds – October & November 2021	\$	3,369.88

Communications

None

Secretary's Report

- A. Classes Taught November 2021 – Provided to the Board for informational purpose.
- B. Commissioners' Fund Financials October 2021 – Provided for the Board for informational purpose.

Old Business

A. Deputy Administrator Recruitment – Applicants' resumes received by Xenium HR were forwarded to Administrator Bethke. There were not enough qualified applicants to move forward to the interview process. Administrator Bethke informed the Board that the posting was pulled and will be reposted December 15, 2021.

Adjournment


The next Regular Meeting will be on Tuesday, January 4, 2022 at 5:30 pm.

Commissioner Gibson adjourned at 6:44 p.m.

Sincerely,



 Chair



 Commissioner



 Secretary to the Board



 Commissioner