



Board of Fire Commissioners

Regular Meeting Minutes November 16, 2021

Clark County Fire District 5
11606 NE 66th Street, Suite 103
Vancouver, WA 98662

Call Meeting to Order

Chair Gibson called the virtual meeting to order at 5:31 p.m. Commissioners Lyons and Rhine were present. Also present at the meeting were District Administrator Jennifer Bethke, VFD Chief Brennan Blue, and Riza Russum. Public invited to the meeting at:

<https://us02web.zoom.us/j/84550659571?pwd=OWQ2K1hQM1RmbkkvN0w3SjROT1BqUT09>

Meeting ID: 845 5065 9571
Passcode: 204313

Approval of Minutes

Commissioner Rhine motioned to approve the November 2, 2021 regular meeting minutes as submitted. Commissioner Lyons seconded the motion. All were in favor. The motion passed.

Chief's Report

- A. Resource Ask – Chief Blue reported there will be a follow-up virtual workshop with the City of Vancouver Council on Monday, November 22, 2021, from 4:00-5:00 pm. There will be further discussion on the City's various funding options to support the request for fire service resource enhancements, proposals for infrastructure improvements, and its financial impact on Fire District 5. Chief Blue encouraged everyone to tune in to the workshop.

Chief Blue reported VFD is in the process of Battalion Chief and lateral Firefighter qualification examinations. There will be a fire academy at the first of the year.

The City of Vancouver received \$30M in Covid-19 ARAF (American Recovery Act Funds) monies to be spent within 5 years in areas with gaps within the community outside of fire safety.

Citizens' Communications

None.



Consent Agenda

Commissioner Rhine moved to approve item A as submitted. Commissioner Lyons seconded the motion. All were in favor. The motion passed.

The consent agenda included the following item:

- A. Commissioners' Fund 6209 \$ 11,574.39

Communications

None

Secretary's Report

- A. Classes Taught October 2021 – Provided for informational purposes. Commissioner Rhine asked how the EMT program student enrollment overall for the year compares to previous years. Administrator Bethke replied that about 200 students a year is typical, and we are on target for that. There is a 6:1 ratio of students per instructor, which limits the number of students to accommodate. Commissioner Rhine stated that even if some of the training numbers are slightly below previous years, and with Covid19 still going on, he commends the Administrator and the staff for a job well done.
- B. Staff Report 2021-053 Adopt 2022 Budget Resolutions - Administrator Bethke reported on the updated figures for Fire District 5's Levy Cycle 2021-2022. Commissioner Rhine asked Administrator Bethke if there is a concern if the levy rate drops below \$1. Administrator Bethke affirmed she does have concerns. She spoke with the lid lift consultant who is very knowledgeable of the three 50-cent pieces of the \$1.50 levy rate. The Board agreed to continue to consult with Attorney Brian Snure.

New Business

Commissioner Lyons made a motion to adopt Resolutions 21-11-04 Fund 6209 2022 Budget, and 21-11-05 Fund 6256 2022 Budget

Commissioner Rhine amended the motion to include Resolutions 11-02 Levy Certification by the Secretary to the Board, and 11-03 Ordinance Resolution.

Commissioner Lyons accepted the amended motion. Commissioner Rhine seconded all the motions.

Commissioner Gibson confirmed a motion and a second on all the resolutions. All were in favor. The motion passed.

- A. R 21-11-02 Levy Certification by Secretary to the Board for 2022
- B. R 21- 11- 03 Ordinance /Resolution RCW 84.55-120 for 2022
- C. R 21-11- 04 Fund 6209 Commissioners' 2022 Budget
- D. R 21-11-05 Fund 6256 Special Revenue Fund 2022 Budget



Old Business

- A. Lid Lift Consultant – Liz Loomis agreed to join the December 7 regular meeting to make a virtual presentation to the Board on what a levy lid lift would look like for District 5.
The Board agreed to having her join.
Commissioner Gibson requested the presentation be sent to Snure Law Office prior to the December 7th meeting.
Commissioner Rhine requested Administrator Bethke contact some of the consultant's clients, as references, comparable to Fire District 5's operations.
- B. Deputy Administrator Recruitment – Administrator Bethke reported the Deputy recruitment is underway and Xenium HR is screening the resumes they receive from the job postings on Indeed and Daily Dispatch. It will be a couple weeks before the postings close.

Adjournment

The next Regular Meeting will be on Tuesday, December 7, 2021 at 5:30 pm.

Commissioner Gibson adjourned at 5:56 p.m.

Sincerely,


Chair


Commissioner


Secretary to the Board


Commissioner