



Board of Fire Commissioners

Regular Meeting Minutes September 7, 2021

Clark County Fire District 5
11606 NE 66th Street, Suite 103
Vancouver, WA 98662

Call Meeting to Order

Chair Gibson called the virtual Zoom meeting to order at 5:30 p.m. Commissioners Lyons and Rhine were present. Also present at the meeting were District Administrator Jennifer Bethke, VFD Chief Brennan Blue, IAFF Local 452 representative Judson McCauley, and Riza Russum. Public invited to the meeting at:

<https://us02web.zoom.us/j/84040049196?pwd=WEhxbm00QjBFR2lWa0laais3SUlnQT09>

Meeting ID: 840 4004 9196
Passcode: 130711

Approval of Minutes

Commissioner Rhine motioned to approve the August 3, 2021 regular meeting minutes as submitted. Commissioner Lyons seconded the motion. All were in favor. The motion passed.

Chief's Report

A. COVID-19 vaccine mandate- Chief Blue reported Governor Inslee's vaccination mandate is a forefront issue for the administration and frontline staff.

B. VFD and District 5 call statistics- Chief Blue reported on the fire department activity from January to August 2021 and provided the Board with this information.

C. Increased staffing- Chief Blue will attend the City Council meeting on October 4. He will ask for significant staffing resources and for an additional truck company and squads to bolster their service capacity.

Commissioner Rhine asked about mobilization to wildland fires. Chief Blue replied VFD wildland firefighter training has fallen wayside in past few years and has not participated in state mobilizations. However, it will not hinder VFD requesting assistance.

Administrator Bethke displayed a couple of pictures of Station 11 under construction.

Citizen's Communication

None.



Consent Agenda

Commissioner Rhine moved to approve items A through H. Commissioner Lyons seconded the motion. All were in favor. The motion passed.

The consent agenda included the following items:

A. Commissioners' Fund 6209	\$	2,900.63
B. Commissioners' Fund 6209	\$	5,057.23
C. Commissioners' Fund 6209	\$	17,234.44
D. Commissioners' Fund 6209	\$	12,255.07
E. Commissioners' Fund 6209	\$	1,714.81
F. Payroll Transmittal - July 16 to 31, 2021	\$	20,586.24
G. Payroll Transmittal – August 1 to 15, 2021	\$	20,589.98
H. Sales Refund – August 2021	\$	4,633.45

Communications

Commissioner Rhine reported there is an invitation from Clark County Fire and Rescue for a Southwest Washington Fire Commissioners Association in-person meeting on Thursday, September 16, 2021 at 7pm. The purpose is to decide to reactivate or permanently disband SWFCA. Commissioner Lyons and Administrator Bethke will attend.

Secretary's Report

- A. Commissioners Fund Financials-July 2021 – Provided to the board for informational purposes.
- B. Classes Taught- July 2021 – Provided to the board for informational purposes.

Commissioner Rhine requested the Board receive classes taught comparison from 2019 prior to COVID affecting student numbers.

Old Business

- A. Update Building Sign re-brand – Administrator Bethke reported CCFD5 is now displayed on the front of the building and on parking signs.
- B. Update HR Audit and Compensation policy – There will be a September 22nd meeting with Xenium HR to go over their audit of CCFD5's human resource practices and suggestions they may have.



New Business

- A. Washington Fire Districts as Their Own Treasurer – Administrator Bethke and Commissioner Lyons met on this topic. Administrator Bethke recommended not supporting this consideration as it is not a fit for Fire District 5 operations. Commissioner Lyons stated he thought District 5 could do all the things in house that Clark County does for us, but overall, he would not support this endeavor.

Commissioner Rhine sat in on the WFCAs legislative meeting with lobbyists. This may work for other areas having problems with their communities and counties. District 5 will have the option to remain with Clark County and do business as usual. The group is looking for input that if it goes forward, we won't fight it and certainly not be a roadblock for them.

- B. Resolution 2021-09-01 Closing and Opening Revolving Fund Account (Petty Cash) – Clark County will not be renewing with Bank of America. They will be using JP Morgan Chase effective September 1, 2021. Fire District 5 will be closing its petty cash checking account from Bank of America and opening a new account at JP Morgan Chase. Commissioner Lyons made a motion to adopt Resolution 2021-09-01. Commissioner Rhine seconded the motions. All were in favor. The motion passed.

Commissioner Lyons wants to make sure Fire District 5 complies with Governor Inslee's proclamation regarding the pandemic and vaccine mandate. Administrator Bethke has reached out to the governor's office for clarification and is awaiting a response.

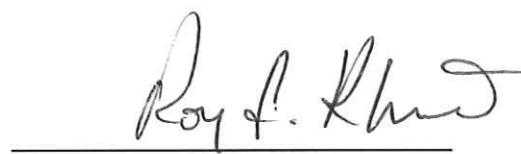
Adjournment

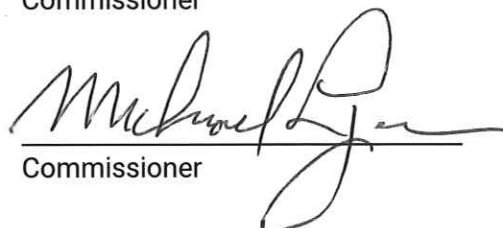
Commissioner Gibson adjourned at 6:14 p.m.

Sincerely,


Chair


Secretary to the Board


Commissioner


Commissioner