



Board of Fire Commissioners

Regular Meeting Minutes July 6, 2021

Clark County Fire District 5
11606 NE 66th Street, Suite 103
Vancouver, WA 98662

Call Meeting to Order

Chair Gibson called the virtual Zoom meeting to order at 5:30 p.m. Commissioners Lyons and Rhine were present. Also present at the meeting were District Administrator Jennifer Bethke, Vancouver Fire Chief Brennan Blue, IAFF Local 452 representative Sam Harrison, and Riza Russum. Public invited to the meeting at:

<https://us02web.zoom.us/j/83221093923?pwd=dEt1Y2ISRjVhRThQQTQ3YUFnZXk0UT09>
Meeting ID: 832 2109 3923
Passcode: 803672

Approval of Minutes

Commissioner Lyons corrected an item under New Business from the June 1, 2021 meeting minutes – It should reflect that Commissioner Gibson seconded the motion to adopt Juneteenth as a Fire District 5 Holiday. Commissioner Lyons motioned to approve the June 1, 2021 regular meeting minutes as amended. Commissioner Rhine seconded the motion. All were in favor. The motion passed.

Chief's Report

A. Fire Works Ban- 4th of July- Chief Blue reported that the Clark County Fire Chiefs chose to ban the 4th of July fireworks due to extremely hot temperatures. The ban helped diminish the number of emergency fire calls over the holiday weekend, although there were still several fires.

Chief Blue updated the Board on how the heat wave affected the 4th of July and the days surrounding the 4th. There were multiple threatening emergencies related to the heat wave which certainly stressed the emergency services system.

AMR enacted their disaster response to help with the many calls they were anticipating.

CRESA, along with several other dispatch agencies, were not able to process all the numerous 911 calls due to an over tax on the system.

Cooling centers were set up in various locations for individuals and families.
Additional brush units were deployed, along with rehab units to hydrate firefighters.
DNR provided hand crews and a helicopter for a water dump to the threatened vegetation area.



Chief Blue and the Commissioners discussed the information to be included in the Chief's Report moving forward, including significant events and response times for fire suppression and EMS in CCFD5 footprint.

Citizen's Communication

None.

Consent Agenda

Commissioner Rhine moved to approve items A through J. Commissioner Lyons seconded the motion. All were in favor. The motion passed.

The consent agenda included the following items:

A. Commissioners' Fund 6209	\$	8,196.45
B. Commissioners' Fund 6209	\$	6,454.03
C. Commissioners' Fund 6209	\$	25,957.43
D. Commissioners' Fund 6209	\$	532.46
E. Commissioners' Fund 6209 – EFT Credit	\$	2,170.16
F. Payroll Transmittal - May 16 to 31, 2021	\$	24,636.39
G. Payroll Transmittal - June 1 to June 15, 2021	\$	22,273.37
H. Sales Refund - June 2021	\$	2,839.31
I. Fund Transfer 6209 to 6256 - 2020	\$	2,016,030.00
J. 1 st Installment Vancouver Fire Fund 151	\$	5,374,618.50

Communications

Administrator Bethke reminded the Board the VFD Station 11 groundbreaking ceremony will be on Tuesday, July 13, 2021. She updated the Board on what will be taking place at the event.

Secretary's Report

- A. Commissioners Fund Financials-May 2021 – Provided to the board for informational purposes.
- B. Classes Taught- May 2021 – Administrator Bethke reported online training classes significantly increased registration count. Commissioner Rhine commended these classes are making a major impact in the region and in the industry. Administrator Bethke and Program Directors are working on decreasing program costs and looking at creating new revenue streams.
- C. Staff Report 2021-050 – Chair Gibson directed Administrator Bethke to move forward with Xenium HR Consulting looking at the compensation policy she created.



The Board was provided with signage illustrations from Soha signs, for the front of the District's facility and was asked to agree on one. They agreed on illustration B-6 with Clark County Fire District 5 Public Education ccf5.org for the front of the building.

The building side facing east is painted with Dizzy Castle's name, in accordance with their lease contract.

The pole sign on NE 117th Ave will remain the same.

The Commissioners asked that all Fire District 5 Board business, including all that is housed on the ccf5.com website, be accessible on the District's Public Education website at ccf5.org. Administrator Bethke informed the Board that she is having a meeting tomorrow with the website host about a rebuild of the ccf5.org site and would bring this request to them. Commissioner Lyons suggested advertising to increase website traffic.

Old Business

The Board of Commissioners will begin using @ccf5.org for their business email addresses once it gets set up.

Commissioner Rhine noted (Fire District 5's) SB5338 will be effective on July 25, 2021.

New Business

None.

Adjournment

Commissioner Gibson adjourned at 6:33 p.m.

Sincerely,

A blue ink signature, likely of the Chair, written over a horizontal line.

Chair

A blue ink signature of Roy C. Rhine, written over a horizontal line.

Commissioner

A blue ink signature of L. Bethke, written over a horizontal line.

Secretary to the Board

A blue ink signature of Michael Gibson, written over a horizontal line.

Commissioner